

Canterbury Basketball Association Inc.
Bishopdale YMCA
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Annual General Meeting of the Canterbury Basketball Association Inc. Held at the Bishopdale YMCA, at 7:30pm on Tuesday 28th March 2017

Present: Jeremy Phillips (Chair), Maurie Henshall, Darrel Flynn-Thompson, Bruce Martin, Tina Cook, John Grocott, Paula Wilkinson, Terry Brunel, Richard Evans, Alan Harrison, Lisa Rooney, Tim Bennetts, Piet Van Hassalt, Cathy Hyland, Graeme Campbell, Caroline Whittaker, Wade Parata, Roldali Teensulat, Cathy Robins, Ritchie Howell, Scott Howell, Sandra French, Faith Harrison, Mike Barnett, Rosanna Katene, Caitlin Johnston, Heather Devlin, Trish McDowell, Paul Duggan, James Lissaman, Lori McDaniel, Nicky Jagger, Carol Bathurst, Caleb Harrison

Apologies: Simon-Pierre Mbonyinshuti, Murray Kennedy, Matt Bathurst, Pauline Patterson, Wayne Rogers, Rob Churcher

1. **Welcome:** The Chairman welcomed all attendees to the 2017 AGM, in particular the Life Members whom he thanked for their attendance and continued support.
2. **Apologies:** The apologies were read out and noted
3. **Obituaries:** Robin Milligan was remembered by Jeremy Phillips, who read out the Obituary from the Annual Report summarising Robin's long involvement as an International Referee, President of BRANZ, Technical Commissioner of the NBL, and Tall Blacks Manager. Bruce Martin proposed that the attendees stand for one minute's silence as a mark of respect. This was endorsed by the Chair and carried
4. **Voting Rights:** Voting entitlements were counted (28), and it was accepted that this was greater than the minimum requirement of 15 voting rights.

It was moved: *"That a quorum is in existence, the apologies be accepted, and the meeting can proceed"* (Jeremy Phillips/Richard Evans).

The motion was put to discussion. There was no discussion.

Motion: That a quorum is in existence, the apologies be accepted, and the meeting can proceed.

Result: Motion carried.

5. **Scrutineers:** It was moved: *"That Darrel Fylnn-Thompson and Caleb Harrison be appointed as independent scrutineers for the meeting"*. (Jeremy Phillips/ Alan Harrison)

The motion was put to discussion. There was no discussion

Motion: “That Darrel Flynn-Thompson and Caleb Harrison be appointed as independent scrutineers for the meeting”.

Result: Motion carried

6. **Confirmation of Minutes:** All those in attendance were provided with a copy of the minutes of the 2016 AGM. It was moved by the Chair “*That the minutes of the 2016 Annual General Meeting be taken as a true and accurate record*” (Jeremy Phillips/Richard Graeme Campbell)

Matters arising: Bruce Martin noted that Caleb Harrison attended the meeting, but was not listed among on the Minutes. Paul Duggan to amend

Motion: “That the minutes of the 2016 Annual General Meeting be taken as a true and accurate record”

Result: Motion carried

7. **Chairman’s Report:**

(a) **Strategic Outcomes.** Jeremy Phillips presented his report on the Strategic Outcomes the Board have set for the CBA. The strategic Plan provides the roadmap for the Board, and the outcomes are the means by which the performance of the Board and the CBA management can be assessed. The Strategic plan was developed in 2014 with the assistance of John Reid, and coincided with a review of the Board structure in conjunction with Sport Canterbury. Jeremy presented a slide show highlighting the specific outcomes across 4 long term goals and the associated KPI’s. The overall result is that the current Strategic Plan is coming to an end, and the majority of the KPI’s have been achieved or are on track to be achieved in all of the areas we have prioritised. The only exception is additional Canterbury members on the BBNZ Board. Jeremy stressed the importance in member feedback to the Board on the next stage of strategic planning.

(b) **Financial Results.** The financial results for the association were presented. The CBA produced a nett surplus for the year of \$100,000, on a turnover of \$800,000. This was the result of increased community funding and prudent financial management. The CBA equity position is now positive \$120,000, which supports the Strategic objective of increasing financial reserves to 6 months of operating expenses. Slides were presented showing the proportion of income and expenses for both 2015 and 2016 financial year. The expenses proportion were almost identical, and the income was similar but with increased community funding. The increase in staff costs for 2016 were due to increase staff hours, another staff member (Ashley Gayle), and a staff bonus system in lieu of a parries. The CCC Loan has one more year to run.

The Chairman moved; “ *That the Annual Accounts for the 12 month period ending 31st December 2016 be adopted together with the audit report received from HP Hanna*” (Jeremy Phillips/Darrell Flynn-Thompson)

Discussion:

Motion: “ That the Annual Accounts for the 12 month period ending 31st December 2016 be adopted together with the audit report received from HP Hanna”

Result: Motion carried

8. **Appointment of Auditor:** The Chair moved “that the Board’s appointment of HP Hanna as auditors be ratified and that the Board be authorised to fix the auditors remuneration”. (Jeremy Phillips/Tim Bennetts)

The Motion was put to discussion. There was no discussion.

Motion: “that the Board’s appointment of HP Hanna as auditors be ratified and that the Board be authorised to fix the auditors remuneration”.

Result: Motion carried

9. **Election of Officers:** Jeremy Phillips gave a quick run-down on the present composition of the Board. At present we have four vacancies, two for appointed Board members, and two for elected Board members. The Board have appointed a selection panel with an independent member, who have considered applications from Tim Bennetts and Murray Kennedy who have been co-opted to the Board since last years’ AGM. This included consideration of the relevant selection criteria/factors in the constitution. Following this review, I record that Tim and Murray have been appointed to the Board by the selection panel as per Clause 17.6-17.9 of the Constitution. A copy of the selection panel report is available on request. In terms of the vacancies for the elected Board members, Simon-Pierre Mbonyinshuti and Alan Harrison have put themselves forward for re-election. And, in the absence of any other candidates for these two vacancies, I record that they are elected per clause 15.17 (c) of the Constitution.
10. **Life Membership nominations:** There were no Life member nominations ahead of the AGM
11. **Notices of Motion: Result:** There were no Notices of Motion previously notified ahead of the AGM.
12. **General Business:** There were no matters of General business previously notified ahead of the AGM. The Chair called for any business from the previous minutes or otherwise that members wished to discuss. None raised
13. Jeremy Phillips closed the meeting by thanking the staff and Board for their work during the year, and encouraged all members to support the CBA sponsors. Meeting closed 8:07pm